



**MAR BASELIOS CHRISTIAN**  
COLLEGE OF ENGINEERING & TECHNOLOGY  
KUTTIKANAM, PEERMADE

**MINUTES OF TRAINING AND PLACEMENT DEPARTMENT  
MEETING**

Date: 02/09/2016

A meeting of the Training and Placement Cell (SCRIPT) Coordinators were held in the Conference Hall on 02<sup>nd</sup> September 2016 at 11.00 AM.

**Present:**

Sl.No	Name	Designation	Signature
1	Dr. Pradeep C	Principal	
2	Arjun Hari M	Placement Manager	
4	Pradeep P Mathew	CSE Department	
5	Arun Thomas George	ME Department	
6	Neethu Susan Rajan	ECE Department	
7	Benila S M	CE Department	
8	Anoop Joy	EEE Department	

The coordinator, Arjun Hari M, welcomed the members to the first meeting of the Training and Placement Cell (SCRIPT) for the academic year 2016-2017.

**1. Approval of Agenda:**

Accepted.

**2. SCRIPT Structure:**

The composition of SCRIPT was discussed. The Principal Dr. Pradeep. C had highlighted the roles and responsibilities of individuals.

The following SCRIPT was approved by the Local Management Committee.

The internal members from department were selected based on their experience, nature of working, expertise in their field etc. Composition of SCRIPT is as follows:

1. Arjun Hari. M - Placement Manager
2. Pradeep P Mathew - Staff Coordinator CSE Department
3. Arun Thomas George - Staff Coordinator ME Department
4. Neethu Susan Rajan - Staff Coordinator ECE Department
5. Benila S M - Staff Coordinator CE Department
6. Anoop Joy - Staff Coordinator EEE Department
7. Divya Raj - Student Coordinator CSE Department
8. Adarsh S - Student Coordinator ECE Department
9. Bincy V John - Student Coordinator CE Department

Department of  
Training & Placement  
Mar Baselios Christian College of  
Engineering & Technology  
Peermaude - 685 531





# MAR BASELIOS CHRISTIAN

## COLLEGE OF ENGINEERING & TECHNOLOGY

KUTTIKANAM, PEERMADE

10. Sreelakshmi Vijayan – Student Coordinator EEE Department

11. Aswin M Cherian – Student Coordinator ME Department

### 3. Placements for the academic year:

Introducing a new programme “Meet the Alumni” was also discussed, by which the students will come to know the experience of the alumni's of this college working in different companies. This will help the students to have a realization about the present situation and work environment.

### 4. Placement Strategies:

It was discussed to collect a nominal fee from the placed students before they leave the college. Committee also put forth the fear of students in attending the placement drives for smaller companies. As the policy denotes the student once placed wont be given another chance until he/she gets a greater opportunity.

### 5. Training activities:

Below is the list of activities planned to be done for this year.

- A language trainer for training students in language lab.
- Aptitude and soft skill training for 2<sup>nd</sup> years and 3<sup>rd</sup> years by getting proposal from companies.
- Aptitude and soft-skill training for final year students to be done by outside training company resume building and group discussion to be done for final years by placement trainer and supporting staffs.
- Technical training for students.
- Mock placement day to be done.

### 6. Action taken:

- Last time alumni interaction was asked and it is done by this meeting.

### 7. Date of next meeting:

The next meeting shall be held in next semester.

Meeting ended at 12:30 PM with the approval of the Principal.

Prepared by:

Placement Manager

Department of  
Training & Placement  
Mar Baselios Christian College of  
Engineering & Technology  
Peermade - 685 334





**MAR BASELIOS CHRISTIAN**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
KUTTIKANAM, PEERMADE

**MINUTES OF TRAINING AND PLACEMENT DEPARTMENT  
MEETING**

Date: 12/04/2017

A meeting of the Training and Placement Cell (SCRIPT) Coordinators were held in the Conference Hall on 12<sup>th</sup> April 2017 at 03.00 PM.

**Present:**

Sl.No	Name	Designation	Signature
1	Dr. Pradeep C	Principal	
2	Arjun Hari M	Placement Manager	
4	Pradeep P Mathew	CSE Department	
5	Arun Thomas George	ME Department	
6	Neethu Susan Rajan	ECE Department	
7	Benila S M	CE Department	
8	Anoop Joy	EEE Department	

The coordinator, Arjun Hari M, welcomed the members to the final meeting of the Training and Placement Cell (SCRIPT) for the academic year 2016-2017.

**1. Approval of Agenda:**

Accepted.

**2. Placement activities:**

- One day orientation programme was arranged for 2016-2020 Batch students.
- Language lab for first year students was conducted.
- Career Counselling was done for Second years.
- Third Years have regular period of Aptitude and Soft skills, in which they will come across real life situations and aptitude sessions. Every branch will have one hour per week Training Programme on Soft-skills.
- MBC POT an aptitude test for students was conducted and results were published.
- Placement Preparedness Training programme was conducted. The expert trainer groups conducted these classes as per the prescribed syllabus. This programme was focused on training students in solving logical, quantitative reasoning, general and technical aptitude tests based on companies' requirement.
- Four companies namely Spectrum, Radview, Sutherland and Orion visited the college and recruited students.

Department of  
Training & Placement  
Mar Baselios Christian College of  
Engineering & Technology  
Peermade - 685 531





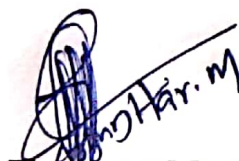
**MAR BASELIOS CHRISTIAN**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
KUTTIKANAM, PEERMADE

**3. Placements for the academic year:**

Placement officer announced the placement details.

#	Branch	No of actual no. of students placed	Total no. of offers made by companies
<b>UG PROGRAMMES</b>			
1	Civil Engineering		
2	Computer Science Engineering		5
3	Electronics & Communication Engineering		5
4	Electrical & Electronics Engineering		
5	Mechanical Engineering		
<b>Total</b>		<b>8</b>	<b>2</b>
<b>PG PROGRAMMES</b>			
1	Computer Science & Engineering		
2	Communication Engineering		
<b>Total</b>			
<b>Grand Total for 2017</b>		<b>8</b>	<b>2</b>

Prepared by:



Placement Manager

Department of  
Training & Placement  
Mar Baselios Christian College of  
Engineering & Technology  
Peermade - 685 334