
	Mar Baselios Christian College of Engineering and Technology Kuttikanam, Peermade – 685531 SELF APPRAISAL - FPAS - 2	Format No.	ACD : D4.5 b2
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(Self-Appraisal Form for Faculty Less than 2 Years Experience)

(Please attach separate sheets if necessary; include more rows in the tables as per the need)

SECTION- A


1	Name					
2	Age					
3	Designation					
4	Department					
5	Address for Correspondence					
6	Mobile No					
7	Mail Id					
8	Date of Joining MBC					
9	Qualifications in Chronological Order					
	Degree	Specialization	Institution	University	Class Obtained	Year of Passing
10	Previous Experiences					
	Name of the College/Industry	Designation	Date of Joining	Date of Relieving	Experience	
					Years	Month
					Days	

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SECTION - B

CATEGORY I : TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES


S.No	Nature of Activity	Score		
Category I-A	ESSENTIAL	API Score Allotted	Self - Appraisal Score	Verified API Score
1	Lectures taken as percentage of lectures allocated (100% compliance = 20 points, else 0)	20		
	Total number of lectures allocated :			
	Number of lectures taken :			
2	Seminars, tutorials, practical's, contact hours undertaken as percentage of those actual allocated (100% compliance = 10 points), else 0	10		
	No. of seminars, tutorials, practical's allocated :			
	No. of hours of seminars, tutorials, practical's taken :			
3	Lectures or other teaching duties in excess of College norms per week (Special Classes/Remedial Classes 1 hour excess per week: one point)	10		
4	Imparting of knowledge / instruction with the prescribed material (Text book, Study Materials/ Lab Manual etc. (100% compliance = 5 points), else 0	10		
5	College/University examination duties (Chief Superintendent, Question paper setting, Internal/Continuous assessment work, Invigilation, Squad, Observer as allotted and evaluation of answer scripts) as per duties allotted (100% compliance = 10 points) else 0.	20		
6	Use of Innovative teaching – learning methodologies; use of ICT; Updated subject content and course improvement. 10 points for each a & b	20		
	a) Number of ICT Based Teaching material :			
	b) Number of Interactive/Demonstration Courses :			
7	Support to training and placement (handling Aptitude classes, Personality development classes, Programming classes, etc.) : (Each activity: 5 points)	10		
Category I Total		100		

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CATEGORY II : CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES


S.No	Nature of Activity	Score		
Category II - A	CO-CURRICULAR, EXTENSION ACTIVITIES	API Score Allotted	Self - Appraisal Score	Verified API Score
1	<i>Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity.</i>	10		
	a) Number of Field studies / Educational tour : (5 points each)			
	b) Number of Industry – implant training : (5 points each)			
	c) Number of Placement activity : (5 points each)			
2	Number of Community Service, Social Orientation and other Student Mentoring Activities through NSS/NCC/NSO/other Governmental and NGO (Each activity 5 points)	5		
3	Number of Students and staff related Socio-Cultural and Sports Programmes (intra/inter-departmental and inter-collegiate)	5		
	a) Intra department : (1 point each)			
	b) Inter department : (2 points each)			
	c) Inter college : (5 points each)			
4	Number of specialized programmes organized through various clubs/activities, etc.: (5 points each)	10		
Category II A Total		30		

CATEGORY II - B	PROFESSION - RELATED CONTRIBUTION & SELF DEVELOPMENT	API Score Allotted	Self - Appraisal Score	Verified API Score
1	Institutional Governance responsibilities like, Council members, Event coordinators, In-charges, Resident Tutor, PTA Executives and any other committees :	20		
	Institutional Level (10 points each)			
	Department Level (5 points each)			
2	Membership in profession related committees at state and national level a) At national level: (3 points each) No. b) At state level: (2 points each) No.	5		
3	Participation in subject associations, conferences, seminars without paper presentation (Each activity: 1point) No.	5		
4	Membership in professional associations, Boards of Studies, editorial/Review committees of journals / Institutional publications. (Each activity: 2 points) No.	5		
5	Participation in FDP/STTP, Workshop, Seminar, other Training, etc.,	25		
	Two Week Program No: 20 point			
	One Week Program No: 10 point each			
	Less than one week No: 5 point each			
6	Pursuing Higher Studies MPhil, PhD	10		
Category II B Total		70		

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CATEGORY - III: RESEARCH AND RELATED CONTRIBUTIONS

S.No	Nature of Activity	Score		
Category III-A	Research Publication	API Score Allotted	Self - Appraisal Score	Verified API Score
1	Number of articles in SCI Indexed Journals	15		
2	Number of articles in Scopus Indexed Journals with impact factor 1.0 and below 2.0	10		
4	Number of articles non-impact factor National level research papers in non- referred / journals but having ISBN/ISSN numbers	5		
5	Number of full papers in conference proceedings, etc. (each 2.5 points)	5		
6	Authored any Subjects books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	10		
	Authored any Subjects books by Local Publication	5		
Category III A Total		50		
Category III-B	Research and Innovation Funds			
1	<i>Sponsored Projects carried out/ ongoing</i> Projects amount mobilized with Rs 5 lakhs and more	15		
	Projects amount mobilized between Rs 1 lakh to 5 lakh	10		
	Projects amount mobilized between less than 1 lakh	5		
2	Consultancy Projects carried out / ongoing	5		
3	Number of Patent/Technology transfer / Product/Process	10		
Category III B Total		50		

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Category III-C	Awards & Honours, Recognition, Appreciation, etc	API Score Allotted	Self - Appraisal Score	Verified API Score
	National: by AICTE, UGC, CSIR, DST, DBT, ICAR & other Government bodies and professional bodies etc., No.	20		
	State/University/Regional level No:	15		
	Institutional Level (Each 5 points)	15		
Category III B Total		50		
Grand Total		350		

Details of Subject Taught in Last two semesters

SL.No.	Subject Name	Year/Semester	Pass Percentage	Remarks
1.				
2.				
3				
4				



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SECTION- C

Action Summary

More important than where are you now is what you plan to do to improve yourself in the areas that you, as a professional, believe are in need of improvement. Fill out items 1 and 2 below.

1. Describe your most significant accomplishments in the past academic year.

2. List your area(s) of strength and area(s) of improvement.

Place :

Date :

Signature of the Faculty Member

Name:



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SECTION- D (Office Use)

HoD's Comments/Recommendation

Signature of HoD

Principal's Remarks

Signature of the Principal

Director's Approval/ Remarks

Signature of the Director