

	Mar Baselios Christian College of Engineering and Technology Kuttikanam, Peermade – 685531 Department Advisory Board	Format No.	GOV : D3.4
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No: MBC/EEE/2022/03 Minutes of Meeting

Academic Year: 2021-22		Date:08/11/2022	
Name of Facilitator: HOD		Time: 5.00PM –8.15PM	
Meeting Type: Scheduled		Venue: Online Video Conference	
Name of the Attendees	Sign	Name of the Attendees	Sign
Dr. Jayaraj Kochupillai		Dr. V I George	
Mr. Resmara S		Mr. Griesh R	
Ms.Fini Fathima		Dr. Bobby George	
Dr. Sunilkumar P R		Dr. Biju K	
Mr. Benet George V		Ms. Safia Varghese	
Mr. Rejimon V. Nilackal			

AGENDA

The agenda of the meeting are:

1. Induction of New DAB member Mr. Rejimon V Nilackal
2. NBA Visit - Review
3. Revision of
 - i) Program Specific outcomes (PSO)
 - ii) Program Educational Objectives(PEO)
4. Fixing the Target for 2022 and 2023 passing out batches
5. Dept. Calendar activities
6. Any other matters

Sl.No	DECISIONS
1.	AG1- Dr. Jayaraj Kochupillai welcomed all the members of DAB. Each member had a small self-introduction. A new member, Mr Regimon V Nilackal is given warm welcome by our HoD, Dr. V I George.
2.	AG2- Happy to announce that Dept got the NBA Accreditation. Our heartfelt thanks for all the DAB members for achieving the accreditation. The comments of review committee of NBA was shared in the meeting by our HOD – reg. strength, weakness and suggestions for improvement.
3.	AG 3– NBA team members suggested that PSO should touch the core areas of Electrical and Electronics branch. Dr. V. I. George presented current vision, mission, PSO and PEO of the department. Decided to bring little changes in the PSO statement of the department as per the suggestions from DAB members. So by taking their valuable comments, it is decided to arrange

	<p>PSO in two statements.</p> <ol style="list-style-type: none"> I. Design, analyze and test components and systems associated with Electrical Engineering using modern hardware and software tools. II. Specify and design electronic systems that perform control, analog and digital signal processing functions
4.	AG 4 – By considering the valuable comments from DAB members, it is decided to fix the CO target level as 65% of total mark and average PO target level as 2.
5.	<p>AG 5 – Decided to follow the calendar activities and the following programs to be included in current academic year:</p> <ol style="list-style-type: none"> i. Faculty Development Programme – next sem ii. Industrial Visit – this semester before 22nd December, 2022 iii. Industrial Training – during sem break
7.	<p>AG 6 – Other discussions included</p> <ol style="list-style-type: none"> i. Discussed the necessity to improve industry institute linkage. ii. Mr. Benet George and Ms. Safia Varghese offered their helping hands to undergo training in their companies iii. Dr. Boby George, Dr. Sunil Kumar and Dr. Biju offered to have technical interactive sessions with students. iv. Mr. Regimon V Nilackal offered guidance and support to arrange a visit and training in Generating station , KSEB. v. Conference to be held on next sem

