



MAR BASELIOS CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, PEERMADE

HOSTEL RULES & REGULATIONS

1. GENERAL RULES AND REGULATIONS

- A. Hostel residents should strictly follow the hostel timings.
- B. The college authorities'/ hostel wardens/ resident tutor's/ security staffs have full authority to check any room in the hostel at any time with or without any intimation.
- C. Residents must wear their identity cards (with MBC hologram) while entering the hostel. They should be in possession of the identity cards at all times for verification.
- D. Any misconduct (Alcohol/Drugs consumption in any form, smoking cigarette and playing cards, ragging etc.) and violation of hostel discipline will be viewed seriously and will be dealt with according to the gravity of the offences per the laws of the state in place. All the inmates of the room will be responsible for holding any prohibited item.
- E. Any expense due to the damage caused to the hostel property shall be charged from the student(s) responsible. If the damage is not traceable to any particular student, the expense will be divided among the roommates or the hostellers in general.
- F. Students are expected to keep their rooms clean and tidy. Students are required to verify the room/articles and their condition at the time of admission to the hostels. Any damage/alteration (doodles, writings etc.) will be compensated from the students individually or collectively as the case may be.
- G. Students are directed to be in their respective classes in the college at least 10 minutes before the beginning of classes.
- H. Students are not allowed to take food and mess utensils to their rooms from the mess hall without permission of Warden. Students shall not enter the Kitchen without special permission.
- I. No collection of money shall be made among the hostellers without the written permission of the Chief Warden.
- J. Visitors /Day Scholars are not permitted to enter the hostel rooms. Their entry is permitted in visitor's room with the permission of the warden.
- K. During regular class hours, residents are not permitted to enter the hostel, without the authorization of the warden along with the written recommendation of the HOD.
- L. Residents are not permitted to change the allotted rooms. Personal belongings should be kept on their own risk and lock the allotted room safely. Unauthorized entry to other rooms is punishable.
- M. Shouting loudly, whistling, playing in verandas, playing music system loudly, affixing posters, photographs, wallpaper, indecent posters, disfiguring of walls and glass panels, use of objectionable language, etc. are strictly prohibited.
- N. Any Festival/ Birthday celebrations/Any other programs are regulated.
- O. Lights in the rooms should be switched off from 12.00 AM to 5.00 AM. Those who would like to continue their studies even after this time may use the special study rooms.
- P. Unauthorized absence (more than 10 days) in the hostel is not permitted. Such residents will be removed from the hostel. They must clear their mess bill before leaving hostel. They will also have to pay the hostel rent of that semester.
- Q. Residents are not permitted to stay outside the hostel during Academic days.
- R. Residents in the hostel are not allowed to alter the arrangements in the Mess hall / Rooms.
- S. Students using electrical equipment like fan/kettle and any other heating instruments shall obtain permission from the Additional chief warden. Appropriate charges will be levied from the users.
- T. Students are advised not to iron in their rooms as it will damage the wiring and electrical system. They can use the common space to iron.
- U. Residents can vacate the hostel only at the end of the academic year in the proper manner/ otherwise he/ she should pay rent for the current academic year.
- V. Sports goods except Shuttle/ Badminton rackets are not permitted to keep inside the rooms.

2. STUDY TIME

- A. Residents must strictly follow the study time. Room door should remain open during the study time. Any other activity during this time will be considered as a breach of the hostel rules
- B. Complete silence should be observed during all study times. During the study time students have to be either in their rooms/Study room. Those who want to go for combine study they should take the permission of the respective hostel wardens. Those who violate the silence during any study time shall be asked to undergo corrective measures.
- C. Discussions of any sort disturbing others with a loud voice including study consultations are not permitted in own/ other's rooms. Study consultations in small groups (not more than four members) may be permitted in the mess hall.
- D. Students shall keep mobile phones with them under switched off mode during study time.

3. PERMISSIONS FOR GOING OUT

- A. Hostellers may go out if necessary after 4.30 pm and should be inside the hostel by 6:30 pm. They need to get gate pass from the Warden.
- B. Hostellers are permitted to go home after making a proper entry in the register during weekends and holidays.
- C. Hostellers should go out of the hostel with prior written permission of the authorities for any purpose including religious activities and enter their names in the movement register while they leave and enter the Hostel.
- D. Attendance of all hostellers will be taken every day in the hostel. It is a very serious responsibility of each hosteller that he/she makes proper entries for marking their attendance every day.
- E. Absence from the hostel will be intimated to the parents. Unauthorized absence is not permitted.

4. DRESS CODE

- A. Students are not permitted to wear night dresses (Lunki, Boxers) in common places within the hostel as well as while going outside the hostel building.
- B. Residents going out of the hostel should be presentable in proper dress code. (In front of the college gate, canteen, stores, hospital etc.)

5. MESS FEES

- A. Mess fees are to be remitted before 15th of every month. Mess Cut (More than 7 Days) will be given only for Medical & official reasons.
- B. Students should give a caution deposit in the hostel at the beginning of the course which will be returned after the course.

6. USE OF MOBILE PHONE

- A. Students are not permitted to use mobile phones or e-gadgets during study time for communication purposes like calling, chatting, texting, playing games etc. Violation of this rule shall invite a fine of Rs.50 for each instance.
- B. Laptops/Tablet may be used in the room only for academic purposes. Wardens/Resident Tutors/security staffs are authorized to confiscate the gadgets from those who are violating this and deposit with the Chief Warden.

7. SPIRITUAL ACTIVITIES

- A. All Students are encouraged to attend evening prayer at 5:30 PM every day. Students are advised to attend HOLY QURBANA on Sundays at 8.00 AM in the College Chapel. Participation in all spiritual activities are compulsory for Orthodox students.
- B. All Students are encouraged to follow their spiritual practices with the permission from authorities.

Principal (Chief Warden)

NB: THE HOSTEL RULES & FINE AMOUNTS MAY CHANGE AT ANY TIME AS PER THE DECISION OF THE AUTHORITIES WITHOUT PRIOR NOTICE.



MAR BASELIOS CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, PEERMADE

HOSTEL RULES & REGULATIONS

HOSTEL TIMETABLE

To enter the Hostels	:	Before 6:30 PM
Play Time	:	4:30 PM to 6:15 PM (Holidays: 1.30 PM to 6.15 PM)
Prayer Time	:	5:30 PM to 6:15 PM
Study Time	:	6:15 AM to 7:15 AM
	:	8:00 PM to 11:00 PM
Holidays Study Time	:	10.00AM to 12.00 PM & 8.00 PM to 11.00 PM
Gymnasium Time	:	6:00 AM to 7:30 AM (1 st & 3 rd Year Boys) (1 st & 2 nd Year Girls)
	:	4:30 PM to 6:00 PM (2 nd & 4 th Year Boys) (3 rd & 4 th Year Girls)

MESS TIME

BREAKFAST	:	7:15 AM-8:30 AM
LUNCH	:	12:30 PM-1:10 PM (1:00 PM – 1:30 PM on first working day)
TIFFIN	:	4:00 PM-5:00 PM
DINNER	:	7:00 PM-8:00 PM

THE FINE AMOUNT WILL BE LEVIED AT FOLLOWING RATES FOR VIOLATING HOSTEL RULES

Late entry to Hostel	:	Rs.100/-
Unauthorized room change	:	Rs.250/-
Unlocked room	:	Rs.100/-
Playing Cards / Misuse of Electricity	:	Rs.250/-
Unauthorized absence	:	Rs.250/-
Misuse of Laptop/ Mobile phone	:	Rs.1,000/- (Retain for 6 months)
Smoking	:	Rs.2,000/- or 2 days Social Service
Drugs/ Alcohol consumption or handling	:	15 days' suspension from college and hostel + 15 days Social Service or Rs 10000/-
Disciplinary Actions	:	As per the decision of College Executive Council

Principal (Chief Warden)