

SWC - MEETING (SWC/02/2016/03)

Called by: Dr. Nirmala Joseph
H.O.D, Science & Humanities

Date: 26.02.2016.

Time: 12:30pm

Venue: P.T.A Seminar Hall.

Attendees:

1. Dr. Nirmala Joseph (S&H)
2. Mrs. Snehapriya Sebastian (EEE)
3. Mrs. Deepa Meen Jose (CSE)
4. Ms. Sheela Jones (CE)
5. Mr. Rojin Mathews (ME)
6. Mr. Anish M. George (ECE)
- 7.

Signature

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Agenda

1. Reading report and minutes of the meeting held on 04.11.2015.
2. Discussion on the improvement of student welfare with the student representatives

Discussion

1. The report and minutes of the meeting held on 04.11.15 were read and it was passed by the Mr. Anish M. George and seconded by Mr. Rojin Mathews.
2. The meeting included student representatives from every branch. Grevan Paul from S2 EEE asked for providing them ceiling fans in the classrooms. and also asked about the overcoat, whether it is mandatory.
3. Ms. Anjali Salimon of S2 CSE requested for computers with internet facility in the hostels during holidays

and weekends.

4. Ms. Emy Ann Jacob of SREE pointed out that the dayscholars are not getting enough time for group work and after remedial classes they reach very late in their homes.
5. All the students' representatives collectively said that they feel positive in this semester.
6. Mr. Rajin Mathews suggested to conduct hostel days in the hostels.

Decisions

1. Decided to strongly recommend computer facility with internet in the hostels as soon as possible.
2. Recommend the conduct of hostel days in hostels.

Measures

1. Included the student representatives in SWC as per the decision in the previous meeting.
2. Fans' provision in the first year classrooms is initiated.
3. Separate notice board for KUE updates has been installed.
4. Permanent (full time) counsellor will be appointed in the next month.

Prepared by: Anish M. George *Anish*
 Verified by: Nirmala Joseph *Nirmala Joseph*
Dr. Nirmala Joseph

SWC - MEETING (SWIC/04/2016/04)

Called by: Dr. Nirmala Joseph
H.O.D, Science & Humanities

Date: 26.04.2016

Time: 12:30pm

Venue: PTA Seminar Hall.

Attendees:

1. Dr. Nirmala Joseph (S&H)
2. Mrs. Sneha Priya Sebastian (EEE)
3. Mrs. Deepa Meen Jose (CSE)
4. Ms. Sheelu Jones (CE)
5. Mr. Rojin Mathews (ME)
6. Mr. Anish M. George (ECE)

Signature

(Signatures of attendees)

Agenda

1. Reading report and minutes of the meeting held on 26.02.2016.
2. Discussion on the decisions and measures taken in the previous meetings.
3. Seek corrective measures for the improvement of student welfare.

Discussion

1. The report and minutes of the meeting held on 26.02.2016 were read and was passed by Mr. Anish M. George and seconded by Mrs. Snehapriya Sebastian.
2. Discussed on the various activities conducted in the college for the welfare of the students like softskills training, personality development sessions and various motivational sessions.
3. Identify the students who have failed in both series tests and conduct remedial sessions.

4. Mr. Rojin Mathews suggested to congratulate the toppers in each branch for both internal exams.
5. All the staff representatives said that the students are having improvement in their academics.
6. Mrs. Deepa Meir Jose suggested to conduct remedial sessions for the supplementary papers in the 1st semester.

Decisions

1. Decided to identify the students for remedial classes and initiate the session.
2. Decided to recommend the conduct of remedial and special coaching sessions for the students failed in the 1st end semester exam.

Prepared by: Anish M. George *Anish*

Verified by: Dr. Nirupala Joseph

Nirupala Joseph

Dr. Nirupala Joseph

SWC MEETING (SWC/09/2016/05)

Called By: Dr. Nirmala Joseph
HOD, Science & Humanities

Date: 23/9/2016

Time: 12:30 pm

Venue: PTA Seminar Hall

Attendees:

1. Dr. Nirmala Joseph
2. Mrs. Sneha Priya Sebastian
3. Mrs. Deepa Merin Jose
4. Mr. Jithin
5. Mr. Anish M. George

Signature

[Signature]

[Signature]

[Signature]

[Signature]

Student Representatives

- | | |
|----------------------------|--------|
| 1. Feba Susan Mathew | S1 ECE |
| 2. Greeny Ann Joseph | S1 ECE |
| 3. Sonu Yohannan | S1 CSE |
| 4. Amal Babu | S3 ME |
| 5. Joel John Jacob | S3 CE |
| 6. Alen Abraham Koshy | S3 ECE |
| 7. Abhishek K.P | S3 ECE |
| 8. George Mathew Chavkayil | S1 ME |
| 9. Emy Ann Jacob | S3 EE |
| 10. Ashna P Nazare | S3 CE |
| 11. GIFTY MARIAM ABRAHAM | S3 CSE |
| 12. NIKKI MARIAM KURUVILLA | S3 ECE |
| 13. ANU RANI THOMAS | S1 EEE |
| 14. Divya Merin Alex | S1 CSE |
| 15. Jacob Antony | S1 EEE |
| 16. Anandhu Mudhu | S1 ECE |
| 17. Deepu M. Antony | S1 CE |
| 18. Annie Thomas | S1 CE |

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Agenda

1. Reading report and minutes of the meeting held on 26/4/2016
2. Discussion on the decisions and measures taken in the previous meeting.
3. Suggest measures for the improvement of student welfare.

Discussions

1. The report and minutes of the meeting held on 26/4/2016 were read and was passed by Mr. Anish M George and was seconded by Mrs. Snehasriya Sebastian.
2. The students of First year suggested that they should be provided with more facilities for sports and games.
3. Ms. Ashna P Nazam of S3 Civil suggested that the students of KTY require more relaxation sessions.
4. First year students made a complaint that they are not able to view the online attendance.
5. Students pointed out that they are not able to hear the bell in DH III
6. Amal Sabu of S3 ME suggested that the seating arrangements for exams should be displayed 30 minutes prior to the exam.
7. First year students suggested that the extra curricular hours need to be utilised more effectively.
8. First year boys requested to change the bus starting time to 4.30pm

9. Second years boys requested to make arrangements for gym and playground facilities.
10. The teachers suggested that the ladies rest room need to be furnished.

Decisions.

1. Decided to start new clubs for exhibiting the extra curricular capabilities of students.
2. Arrangements to display seating arrangements 20 minute period to exam was made.
3. First aid kit is made available in all departments.

Prepared By: Jithin Kusan Andrews

Verified By: Dr. Nirmala Joseph.

K. G. M. J. 2/11/16.

PA

2/11/16
Jithin