

Minutes of Library Council Meeting [34]th

Date : 27-2-2024

Time : 12.30 pm

Venue : Library

Attendees

The following members were attended in the meeting.

Staff Members

Sl. No.	Name of staff members	Designation
1.	Prof. Resmara S. [HOD, EEE]	Prof-in-charge
2.	Prof. Syamal Sasendran [ECE Dept]	Member
3.	Prof. Nissu Simon [CS Dept]	"
4.	Prof. Aleyamma Vargheese [SEH]	"
5.	Prof. Jino Mathew [ME]	"
6.	Prof. Meenu Gaji [Civil]	"
7.	Mrs. Suru P. Raju [Librarian]	Co-ordinator

Students

Sl. No.	Name of Students	Class
1.	Phily Paul Vargheese	Sg ME
2.	Hanna Elga Kuriakose	Sg CE
3.	Sona Joseph	Sg CS
4.	Diya Anna Thomas	Sg EC
5.	Febi Mariam Mathew	Sg EEE

Agenda

1. Silent prayer
2. Welcome Speech
3. Report of the last meeting

4. Discussion/Suggestions in connection with library related matters.
5. Vote of thanks.

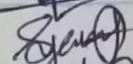
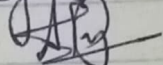
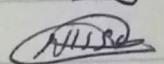
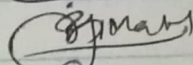
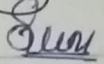
Discussion / Suggestion

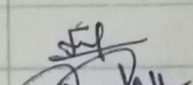
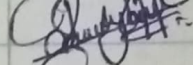
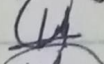
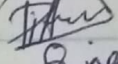
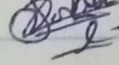
1. The meeting was started with silent prayer
2. Welcome speech was done by the librarian
3. Librarian read the report and minutes of the meeting held on 20-9-2023 and it was passed by Prof. Meeru Raji (CE Dept) and seconded by Prof. Syamal. Saseendran (ECE Dept).
4. Librarian mentioned that all staff and students are requested to participate the NDLI club events.
5. Librarian reminded the library council members that all the users must swipe their identity card into the automated gate entry system during their entry and exit.

Action Taken

1. We had conducted library user orientation for first year students.
2. We had registered all first year students into the NDLI (National Digital Library of India) and NDLI club members.
3. We had started the initial process of conducting NDLI club local events.

The meeting was ended at 1.00pm and Prof. Meenu Saji (CE Dept) told vote of thanks.

	<u>Name of Staff members</u>	<u>Designation</u>	<u>Sign</u>
1.	Remona S	AP - EE	
2.	Meenu Saji	AP-CE	
3.	Syamel Saseendran	AP-EC	
4.	Aleyamma Varghese	AP S & H	
5.	Nissa Simon	AP-CSE	
6.	John Mathew	AP/ME	
7.	Suru P. Raju	Librarian	

	<u>Name of Students</u>	<u>Class</u>	<u>Sign</u>
1.	Fabi Mariam Mathew	SE, EEE	
2.	PHILLY PAUL VARUHESE	SE ME	
3.	Hanna elsa Kuriakose	SE GE	
4.	Diya Anna Thomas	SE ECE	
5.	Sona Joseph	SE CSE	

29/02/2024
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28/2/2024
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