

Minutes of The Library Council Meeting [5th]

Date : 8-9-2016

Time : 4.00pm

Venue : Library

Attendees

The following members were present in the meeting.

Sl.No:	Name	Designation	Dept.	Signature
1.	Mrs. Suresh P. Raju	Librarian (Gr. III)	Library	Suresh
2.	Mrs. Alpha Vijayan	HoD	CS	Alpha
3.	Mr. Arun Thomas George	AP	ME	Arun
4.	Mrs. Aleyamma Varghese	AP	SH	Aleyamma
5.	Ms. Ashima J. Catherine	AP	CE	Ashima

Agenda

1. Reading report and minutes of the meeting held on 26-4-2016.
2. Subscription of magazines.

Discussion

1. The report and minutes of meeting held on 26-4-2016 were read and it was passed by Ms. Ashima J. Catherine and seconded by Mrs. Aleyamma Varghese
2. Discussed and decided about the expansion of library and decided to submit a request

to the college management to increase the utility area and furnitures in library.

3. Ms. Ashima J. Catherine (AP, CE Dept.) has recommended the following magazines to be included in the magazine subscription list.

a. Veedu

b. Construction World.

4. Mr. Arun Thomas George (AP, ME Dept.) has recommended the following magazines to be included in the magazine subscription list.

a. Overdrive

b. Auto Car India

5. Ms. Ashima J. Catherine (AP, CE Dept.) has requested for the purchase of the following books.

a. Town Planning by Satish Chandrg

b. Environmental Engineering by S.R. Garg

Measures

1. We have purchased some non-academic books like fiction oriented books.

Jobin John Mathew (S₅ Ec) has submitted a request for the purchase of fiction oriented books approved by the Council and the college management sanctioned for the purchase.

2. Purchase of textbooks and reference books as per S & S₂ KTU curriculum is completed. Purchase formalities of S₃ KTU curriculum has been completed. We³ have received

64% of books. The supplier has agreed to supply the remaining books within two weeks.

Suru

Prepared by : Suru P. Raju

~~Dr. Pradeep C.~~

Dr. PRADEEP C.

Principal

Mar Basilio Christian

College of Engineering & Technology

P.O. Pallikkunnu, Peermade-686 530