

10-03-2021

A meeting of the computational facilities Committee was held on 10-03-2021 at 6.00 PM through Google Meet

Following members were present in the meeting

1. Mr. Deepu Jacob, System Admin, In-charge
2. Prof. Feni Fathima, EE - Asst. Prof. Member
3. Mr. Manoj Mathew, Lab staff - CS, Member
4. Mrs. Thejal Laly Jose, Lab staff CS, Member
5. Ms. Asha V.K., Lab staff CS, Member

[Handwritten signatures and initials]

The following members were invited to the meeting

- 1) Mrs. Torrey Alex, Lab staff, CSE
- 2) Mr. Binu Jose Sajan, Lab staff, CSE

[Handwritten signature]

Agenda

1. Microsoft Campus Agreement Renewal
2. UPS routine maintenance, printer and system maintenance.

Discussions and Decisions

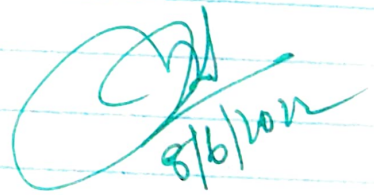
- 1) Decided to submit a request to management for the renewal of Microsoft Campus Agreement for the year 2021 for getting updated Operating Systems and other softwares for the systems in the office, departments and labs.
- 2) Decided to remind the project department regarding the routine quarterly maintenance of the UPS batteries in the college.
Decided to check all the systems and printers in various labs, departments and office

Actions taken

- 1) The management sanctioned the renewal of Microsoft campus agreement and other softwares and renewed the same as per the decisions made.
- 2) Quarterly maintenance of UPS batteries are done by the electricians in the project department.
All the printers and systems were checked and took necessary actions.

The minutes is prepared by : Asha V.K.




8/6/2022

PRINCIPAL
Mar Baselios Christian
College of Engineering & Technology
P. O. Pallikkunnu, Poormade-685 531

18-06-2021

A meeting of the Computational facilities Committee was held on 18-06-2021 at 6:00 PM through Google Meet.

Following members were present in the meeting

1. Mr. Deepu Jacob, System Admin, In-charge
2. Prof. Feni Fathima, EE-Asst-Prof, Member
3. Mr. Manoj Mathew, Lab Staff, CS, Member
4. Mrs. Thejal Laly Jose, Lab Staff, CS, Member
5. Mr. Asha V.K., Lab Staff, CS, Member.

The following members were invited to the meeting

1. Tony Alex, Lab Staff, CS
2. Simon Jose Bajan, Lab Staff, CS

Agenda

- 1) Renewal of internet leased line connectivity.
- 2) Renewal of firewall licence.

Discussions and Decisions.

- 1). Decided to submit a request for the renewal of internet leased line connectivity.
- 2). Decided to submit a request for the renewal of firewall licence.

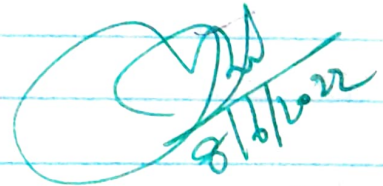
Actions Taken

- 1). Quotations accepted from various service providers and based on that quotations, purchase order was issued to BSNL for one year.
- 2). Request submitted to director for the renewal

of firewall licence. As the students are not in campus, director asked to resubmit the request after the commencement of offline classes.

Prepared by : Asha. V. K.





PRINCIPAL
Mar Baselios Christian
College of Engineering & Technology
P. O. Pallikkunnu, Peermade-685 531

10-09-2021

A meeting of the Computational Facilities Committee was held on 10-09-2021 at 6:00 PM through Google Meet.

Following members were present in the meeting

1. Mr. Deepu Jacob, System Admin, In-charge
2. Prof. Feni Fethima, EE-Asst-Prof, Member
3. Mr. Manoj Mathew, Lab Staff, CS - Member
4. Mrs. Thejal Laly Jose, Lab Staff, CS, Member
5. Mrs. Asha-Vik, Lab Staff, CS, Member

1
2
3
4
5

The following members were invited to the meeting

1. Tommy Alex, Lab Staff, CSE
2. Sene Jose Sajan, Lab Staff, CSE

1
2

Agenda

- 1) Renewal of APC of 40 KVA APC UPS installed in main block.
- 2) Projector checking in all classrooms.
- 3) Hardware and Software maintenance of all the systems

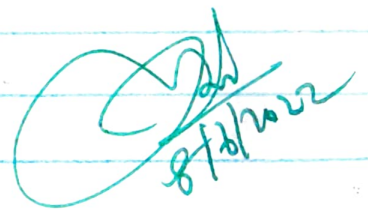
Discussions and decisions

- 1) Decided to submit a request for the renewal of 40 KVA APC UPS installed in the main block.
- 2) Decided to check all the projectors kept in classrooms before the commencement of offline classes.
- 3) Decided to check all the hardwares and softwares in various labs before the commencement of offline classes.

Actions taken

- 1) Quotations are submitted for ~~the~~ AMC of 40 kVA APC UPS and is approved by the director.
- 2) Projectors are checked, some problems are found, damaged one's in final year classes are replaced with other classes's projectors, as the offline classes are started only for final year students.
- 3) All the hardwares and softwares were checked and updated the same.

Minutes prepared by: Ashe. V. K.

PRINCIPAL
 Mar Basilio Christian
 College of Engineering & Technology
 P. O. Palakkattu, Peermade-685 531

10-12-2021

A meeting of the Computational facilities Committee was held on 10-12-2021 at 2:00 PM.

Following members were present in the meeting

1. Mr. Deepu Jacob, System Admin, In-Charge
2. Prof. Feni Fathima, AP/EEE - member
3. Mr. Manoj Mathew, Lab Staff CS - Member
4. Mrs. Ghejal Lal Jose Lab Staff CS - member
5. Mrs. Asha V.K., Lab Staff. CS - Member

[Handwritten signatures and initials]

The following members were invited to the meeting

1. Tomy Alex Lab Staff CSE
2. Senu Jose Sajan Lab Staff CSE.

[Handwritten signature]

Agenda

- 1) Check and maintenance of projectors for the entire college.
- 2) Wifi device checking for the entire campus.

Discussions and Decisions.

- 1) Decided to check all the projectors, as all the classes were started.
- 2) Decided to check all the Wifi devices, as all the classes were started.

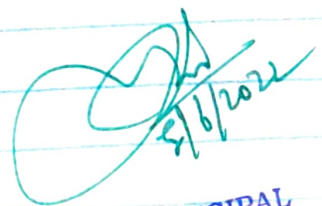
Action Taken

- 1) All projectors were checked and found three of them are damaged. Hence a request for new projectors along with quotation submitted to the director and sanctioned to purchase.

2). Checked Wifi devices, and many devices in men's hostel and ladies hostel are found damaged. Request for 13 Wifi devices along with quotation are submitted to director and 10 devices were sanctioned.

Minutes prepared by: Asha. V.K.

~~A.V.K.~~



PRINCIPAL
Mar Basilio Christian
College of Engineering & Technology
P. O. Pallikkunnu, I. Erumadai-685 531