

01-08-2016

A meeting of the computational facilities committee was held on 01/08/2016 at 1.30 PM.

Following members were present in the meeting.

1. Deepu Jacob
2. Thejal Lal Jose
3. Manoj Mathew
4. Jomy Alex
5. Asha V.K.
6. Kurian Thomas.

~~T. Deepu~~
~~Thejal~~
~~Manoj~~
~~Jomy~~
~~Asha~~
~~Kurian~~

Following decisions were taken in the meeting.

1. The wifi access for the students in the hostels has to be restricted during the study time and at late night. (1.00 am to 5.30 am).
2. The operating systems in the department systems has to be upgraded from windows 7 to windows 10.
3. Submit a request to the management to procure additional 30 systems to distribute in various departments and office for the Kru related works and documentation.
4. Submit a request to the management to procure 8 LCD projectors for the first year Btech and Mtech class rooms and CAD/CAM lab of ME department.

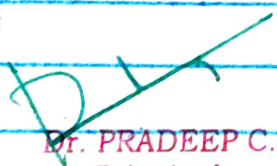
Action Taken

1. Wifi configurations changed as per the decisions in serial number 1.

2. All the systems in the departments are upgraded to Windows 10 as per S/no. 2.
3. A request for 30 systems is submitted to management and is waiting for approval for further procedures as per S/no. 3.
4. A request for 8 LCD projectors is submitted to management and is waiting for approval for further procedures as per S/no. 4.

Minutes prepared by Asha V.K.





Dr. PRADEEP C.
Principal

Mar Baselios Christian

College of Engineering & Technology

P. O. Pallikkunnu, Peermade-685 531

01-10-2016

A meeting of the computational facilities committee was held on 01-10-2016 at 2.00 PM.

Following members were present in the meeting

1. Deepu Jacob
2. Thejal Laly Fox
3. Manoj Mathew
4. Jomy Alex
5. Asha V.K
6. Korian Thomas

Following decisions were taken in the meeting.

- 1) Submit a request to the management for renewing Annual Maintenance Contract (AMC) for the systems placed in the departments.
- 2) The WiFi access for the students in the hostels has to be restricted as 2GB traffic per day.
- 3) Decided to format and reinstall the operating system and other softwares in the entire systems in the computer centre.

Action Taken

- 1) Request for AMC is submitted and is sanctioned by the management. Work order for one year AMC is issued as per the order from the management.
- 2) WiFi configurations are changed as per the decision in 84.no:2

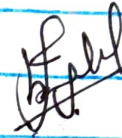
- 3) All the systems are formatted and operating systems and other software are installed as per the decisions in sl.no:3.

Minutes prepared by Shejal Laly Jose



DR. PRADEEP C.
Principal

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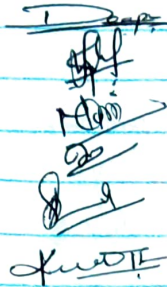


02-12-2016

A meeting of the computational facilities committee was held on 02-12-2016 at 2.00 pm.

Following members were present in the meeting.

1. Deepu Jacob
2. Thejal Laly Jose
3. Manoj Mathew
4. Jomy Alex
5. Asha V.K
6. Kunan Thomas.



Following decisions were taken in the meeting.

- 1) Submit a request to management for the renewal of Microsoft Campus Agreement for the year 2017 for getting updated operating system and other softwares for the systems in the office, departments and labs.
- 2) Submit a request to install the CCTV surveillance system in the KTU Exam Cell of the college in order to meet the requirement of KTU.
- 3) As the university exams are going on, it is decided to reduce the WiFi daily traffic of the students from 20B to 10B up to the end of the university exams.
- 4) Decided to remind the Project Department regarding the routine quarterly maintenance of the UPS batteries placed in the labs of various departments in the month January 2017.

Action Taken:

- 1) The management sanctioned the renewal of Microsoft Campus Agreement and other softwares and renewed the same as per the decision in sl no 1.
- 2) The ^{request for} CCTV surveillance system in the KTC exam cell is sanctioned and cameras are placed as per the decision in sl no 2.
- 3) WiFi configurations are changed as the decisions in the sl no 3.
- 4) Quarterly maintenance of UPS batteries ^{in various labs.} are done by the electricians in the project dept as per the decisions in sl no 4.

Minutes prepared by Thejal Laly Lu

Thejal

Dr. PRADEEP C.

Principal

Mar Baselios Christian

College of Engineering & Technology

P. O. Pallikkunnu, Peermade-685 531.