

Mar Baselios Christian College of **Engineering and Technology** Kuttikanam, Peermade – 685531 College Council

Rev. No.

00 18/02/2021

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No: MBC/ADM/AC/2023/10

Minutes of Meeting

	Time: 2.30 PM -3.30PM	
	Venue: Conference Hall	
Sign	Name of the Attendees	Sign
M	Fr. Sajin Sabu, student advisor	
0	Fr.John Samuel (Office Manager)	mas
	Prof. Annie Chacko (HoD CS)	Fred
Jan.	Prof.Anu Mary Mathew (HoD EC)	Mr.
Mark	Prof. Aby Elias (KTU) Prof. Josmy George, AP(CSE)	South
A cost	Mr.Nikith K Zachariah (P&T)	W.
Add	Mr.Edin K Abraham,PED	0
Gay!	Vice Chairperson -Student union(FEMALE)	
	AGEND	Venue: Conference Hall Name of the Attendees Fr. Sajin Sabu, student advisor Fr. John Samuel (Office Manager) Prof. Annie Chacko (HoD CS) Prof. Anu Mary Mathew (HoD EC) Prof. Aby Elias (KTU) Prof. Josmy George, AP(CSE) Mr. Nikith K Zachariah (P&T) Mr. Edin K Abraham, PED

2. College Sports

	3. College union activities4. Fresher's day5. Any other matters.	
S.No	DECISIONS	
1.	AG1-Decided that to Thandaya '24 and County 11' (24')	2 and 23
2.	AG2-Deciced that the annual sports meet is conducted on 08-12-2023	
3.	AG3- Decided that the separate room for college union for the snooth conduction meetings	lucting of



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4.	AG4- it is decided that the student union will conduct the fresher day for the first years on 18/10/2023
5.	AG5-Decided that all department students must go for industrial outreach program
6.	AG6-the students remedial classes will be scheduled for the students getting better results in the university exams

PRINCIPAL



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No: MBC/ADM/AC/2023/01 **Minutes of Meeting**

Academic Year: 2022-23		Date:9/03/2023	
Name of Facilitator: Principal		Time: 12.00 PM -1.00 PM	
Meeting Type: Scheduled		Venue: Conference Hall	
Name of the Attendees	Sign	Name of the Attendees	Sign
Dr .George V I (Principal)		Fr. Nobin Philip (Student Advisor)	ha famp
Dr. Prince Varghese (Director) [Chairman]		Fr.John Samuel (Office Manager)	Johns
Prof. Elias Janson K (Vice Principal)	CAST	Dr.Shiba K R (HoD CS)	S
Dr. S. Kamalakannan (HoD CE)	1	Dr.Reshmi N C (HoD EC)	Bak
		Prof. Annie Chacko(Faculty Chairperson-External Affairs)	CA
Prof. Manikandan S (HoD ME)	Wind	Prof. Snehapriya Sebastian (Faculty Chairperson Internal affairs)	15.
Prof.Renjitha M Thomas (HoD S&H)	1 fregaty	Prof. Aby Elias (KTU)	Just 1
Prof.Resmara S (HoD EEE)	0,0	Mr.Nikith K Zachariah (P&T)	
Chairman -student union	Jemin	Vice chairperson -student union	Lout
PTA -Secretary	De	Mr.Edin K Abraham(Physical education department)	dr.
AGENDA			
 Progress of P & T activities 		4. Swastika and Thandava	_ , _ ,
2. Fees Collection		College Sports and He	oli
3. Student Discipline		celebration	
		6 Americally	

- 6. Any other matters.

DECISIONS

AG2-Decided that to motivate the students for reading English newspaper in order to

- improve their communication skills. There will be a technical talk for the final year students on 20th Monday from 10:30 a.m.
- 1.

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52- Decided that all students have to pay their fees before March 20, no excuses will be en for the defaulters.

Scholarship will be renewed only for the students who clear the supplementary exam in their first attempt.

AG3- Decided that all staff has to monitor the student discipline such as uniform, late coming etc. All the faculties should enter into the classroom in the correct time. Student duty leave should be sanctioned prior and the permission letter has to be submitted to the Mr.Deepu Jacob/System Admin.

3. 4.

AG4- Decided that Thandava '23 and Swasthika' 23 will conduct on 26,27 and 28 Apr

5.

AG5- Holy celebration is planned on 13th monday, students are allowed to wear colo dress and celebration is from 3:10 to 5:00 p.m

AG5 -Intra college games decided to conduct from march 15,2023 6.

AG6-Decided that students can use sick room only after getting permission. Director 7.

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No	: MBC/ADM/AC/2023/01	Minutes of	Meeting	
Academ	ic Year: 2022-23		Date:24/01/2023	
Name of	Facilitator: Director		Time: 12.00 PM -1.00 PM	
Meeting '	Type: Scheduled		Venue: Conference Hall	
Na	me of the Attendees	Sign	Name of the Attendees	Sign
Dr .George	e V I (Principal)		Fr. Nobin Philip (Student Advisor)	to wone
Dr. Prince [Chairman	Varghese (Director)]	4.1	Fr.John Samuel (Office Manager)	Dougas
Prof. Elias	Janson K (Vice Principal)	CHAC	Dr.Shibu K R (HoD CS)	87
Dr. S. Kama	alakannan (HoD CE)		Dr.Reshmi N C (HoD EC)	Darks.
Prof. Manik	andan S (HoD ME)	Mr.	Prof. Annie Chacko(Faculty Chairperson-External Affairs) Prof. Snehapriya Sebastian (Faculty Chairperson Internal affairs)	
Prof.Renjith	a M Thomas (HoD S&H)	Noogetha	Prof. Aby Elias (KTU)	40
Prof.Resmar	a S (HoD EEE)	And the second	Mr.Nikith K Zachariah (P&T)	
Chairman -s	tudent union	amly	Vice chairperson -student unior	1 Harris
PTA -Secreta	ry	De	Mr.Edin K Abraham(Physical education department)	Com
AGENDA				
2. 35	ogress of P & T activities th Science congress udent Discipline		4. Swastika and Thanday5. Industrial visit of st6. Any other matters.	
S.No		DEC	ISIONS	
1. AG1-I semest	AG1-Decided to conduct additional placement training for students in the coming semester			

AG2-Kerala Science Congress in our college on 30 January 2023 was completed

successfully and committee chairman appreciate the student volunteers and distributed



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such as uniform, late	

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AG3- Decided that all staff has to monitor the student discoming etc.

cipline All the faculties should enter into the classroom in the correct time.

3. 4.

AG4- AG6-As per request from student council the date of Swastika and thandava is postponed to 27,28 and 29 th April 2023.

Each department should conduct at least four technical event on the fest AG5- decided to plan the industrial visit for students in the month of February 2023

5.

AG6-AG11(2)-Decided that hostel facilities may avail the day's scholars for extra 6. class/special class at rate Rs 250/day

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No: MBC/ADM/CC/2020/002

Minutes of Meeting

 among KTU self-financing colleges in Kerala. To improve further to provide maximum placement to our students. To conduct an engineering entrance oriented online training program STEN school students so as to help them to achieve good score. 						
Meeting type: Scheduled Name of the Attendees Sign Rev. Fr. Gigi P. Abraham - Director Mr. Abraham K A - Bursar Dr. Anoop K. J Dean Academics Prof. Elias Janson K - HOD ECE Prof. Annie Chacko - HOD CSE Dr. Manikandan S - HOD ME AGENDA 1. Academic activities 2. Placement 3. Engineering entrance coaching STEM Discussion on continuation of online classes due to the pandemic Covid - 19. Appreciated the staff and students of our college in securing 25th position in res among KTU self-financing colleges in Kerala. To conduct an engineering entrance oriented online training program STEM All departments to get ready for the NAAC peer team visit which may sign and the contents and the contents and the contents and the contents are sign.		Academic Year : 2020-21		Date: 30/11/2020		
Name of the Attendees Rev. Fr. Gigi P. Abraham - Director Mr. Abraham K A - Bursar Dr. Anoop K. J Dean Academics Prof. Elias Janson K - HOD ECE Prof. Annie Chacko - HOD CSE Dr. Manikandan S - HOD ME 1. Academic activities 2. Placement 3. Engineering entrance coaching STEM No. DISCUSSIONS & DECISIONS 1. Discussion on continuation of online classes due to the pandemic Covid - 19. Appreciated the staff and students of our college in securing 25th position in res among KTU self-financing colleges in Kerala. To improve further to provide maximum placement to our students. To conduct an engineering entrance oriented online training program STEM staff and departments to get ready for the NAAC peer team visit which maximum placement to our students. All departments to get ready for the NAAC peer team visit which maximum placement to get ready for the NAAC peer team visit which maximum placement which maximum placement to get ready for the NAAC peer team visit which maximum placement which p	N	Name of Facilitator: Director		Time: 10.30 AM - 11:30 AM		
Rev. Fr. Gigi P. Abraham - Director Mr. Abraham K A - Bursar Dr. Nirmala Joseph - Dean Students Affairs Prof. Robins Anto - HOD EEE Prof. Elias Janson K - HOD ECE Prof. Annie Chacko - HOD CSE Dr. Manikandan S - HOD ME AGENDA 1. Academic activities 2. Placement 3. Engineering entrance coaching STEM No. DISCUSSIONS & DECISIONS 1. Discussion on continuation of online classes due to the pandemic Covid - 19. Appreciated the staff and students of our college in securing 25th position in res among KTU self-financing colleges in Kerala. To improve further to provide maximum placement to our students. To conduct an engineering entrance oriented online training program STEM school students so as to help them to achieve good score. All departments to get ready for the NAAC peer team visit which maximum placement which maximum plac	Meeting type: Scheduled			Venue: Conference Hall		
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Mr. Abraham K A - Bursar Dr. Anoop K. J Dean Academics Prof. Elias Janson K - HOD ECE Prof. Annie Chacko - HOD CSE Dr. Manoj Nallanathel - HOD CE Fr. Kuruvilla Perumal Chacko - Students Advisor Mr. E. P. Varghese - DOM (Grade 1) AGENDA 1. Academic activities 2. Placement 3. Engineering entrance coaching STEM No. DISCUSSIONS & DECISIONS 1. Discussion on continuation of online classes due to the pandemic Covid - 19. Appreciated the staff and students of our college in securing 25th position in res among KTU self-financing colleges in Kerala. To improve further to provide maximum placement to our students. To conduct an engineering entrance oriented online training program STEM school students so as to help them to achieve good score. All departments to get ready for the NAAC peer team visit which maximum placements are proposed to the pandemic Covid - 20. All departments to get ready for the NAAC peer team visit which maximum placement which maximum placements are proposed to the pandemic Covid - 19. All departments to get ready for the NAAC peer team visit which maximum placement to our students are proposed to the pandemic Covid - 19.	Re	v. Fr. Gigi P. Abraham - Director	Ment.	Dr. Jayaraj K Principal		
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DIRECTOR

College of Engineering to Technology



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5.100	ACTION TAKEN KETOKI	
1.	Continued online classes.	
2.	Steps taken to increase the number of placements for students.	
3.	Started registration for STEM from school students.	
2.	To make all preparations for the NAAC visit.	

A CTICAN TAKEN REPORT

DIRECTOR