

**Mar Baselios Christian College of Engineering and
Technology**
Kuttikanam, Peermade – 685531

Minutes of meeting held on 14/8/2017

Meeting commenced at 12.45 PM at conference hall. Meeting was presided over by Principal Dr. Pradeep C (Chairman).

Staff members present:

Mrs. Sijimol A.S (CSE) *Sijimol 14/8/17*

Mr. Anilkumar E S (ME) *Anilkumar 14/8/17*

Mr. Gimmy K Cherian (Assistant Office Manager) *Gimmy K Cherian*

Student members present:

Sethulakshmi S (CE) *Sethulakshmi S*

Sivapriya B (CSE) *Sivapriya B*

Durga Rajan (CE) *Durga Rajan*

Nijith P (ME) *Nijith P*

Agenda

1. Discussion on e-grantz training program.
2. Discussion on various grants to students.

Discussion

Mr. Gimmy K Cherian who participated the training program conducted by the SC/ST department explained the directions given in the training. The Principal gave a list of various government grants available to SC/ST students. Members suggested various modes of implementing the directions given by principal.

Major Decisions

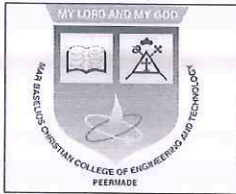
It is decided to give instructions regarding e-grants to the new comers.

Ms. Sivapriya B (CSE) was selected as a representative from the students to monitor and coordinate the welfare programs conducted in the college.

Action taken

Mr. Anilkumar E S handled a class on e-grants software to SC/ST students who are newly joined.

Dr. Pradeep C
Dr. PRADEEP C.
Principal
Mar Baselios Christian
College of Engineering & Technology
P.O. Pallikkunnu 686 530



Mar Baslios Christian College of Engineering and Technology

Kuttikanam, Peermade – 685531

Minutes of meeting held on 20/11/2017

Meeting commenced at 12.45 PM at PTA Seminar hall. Meeting was presided over by Principal Dr. Pradeep C (Chairman).

Staff members present:

Mrs. Sijimol A.S (CSE) *Sijimol*

Mr. Anilkumar E S (ME) *Anilkumar*

Mr. Gimmy K Cherian (Assistant Office Manager) *Gimmy*

Student members present:

Sethulakshmi S (CE) *Sethu*

Sivapriya B (CSE) *Siva*

Durga Rajan (CE) *Durga Rajan*

Nijith P (ME) *Nijith*

Agenda

3. First semester evaluation.
4. Verification of allowances received by students

Discussion

Verified and evaluated the performance of students in the previous semester series examination.

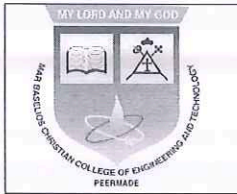
Decided to provide counseling and guidance to weaker students.

Student's representative informed that all students received various grants in time.

Action Taken

Teachers took special classes to weaker students during study leaves.

Dr. Pradeep C.
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Principal
Mar Baslios Christian
College of Engineering & Technology
P.O. Pallikkunnu, Peermade-686 530



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Kuttikanam, Peermade – 685531

Minutes of meeting held on 15/1/2018

Meeting commenced at 12.45 PM at conference hall. Meeting was presided over by Principal Dr. Pradeep C (Chairman).

Staff members present:

Mrs. Sijimol A.S (CSE) *Sijimol*

Mr. Anilkumar E S (ME) *Anilkumar*

Mr. Gimmy K Cherian (Assistant Office Manager) *Gimmy*

Student members present:

Sethulakshmi S (CE) *Sethu*

Sivapriya B (CSE) *Sivapriya*

Durga Rajan (CE) *Durga Rajan*

Nijith P(ME) *Nijith*

Agenda

1. Discussion on individual development programs.
2. Discussion on job oriented program for final year students.

Discussion

Principal spoke about the importance of internal ship, workshops and other activities in which these students should be participated. And requested that teachers should take initiatives to participate each student in atleast one program.

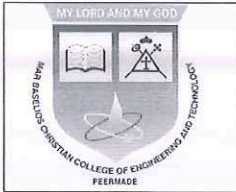
Mrs. Sijimol A.S submitted that on 15/12/2017 the final year students were given an awareness class regarding the various job opportunities.

Mr. Gimmy K Cherian handed over the list of students who were given the Laptop.

Action taken

Tutors are entrusted with task of participating students in various programs.

Dr. Pradeep C.
Dr. PRADEEP C.
Principal
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Minutes of meeting held on 17/11/2018

Meeting commenced at 1.00 PM at conference hall. Meeting was presided over by Principal Dr. Pradeep C (Chairman).

Staff members present:

Mrs. Sijimol A.S (CSE) *Sijimol*

Mr. Anilkumar E S (ME) *Anilkumar*

Mr. Gimmy K Cherian (Assistant Office Manager) *Gimmy*

Student members present:

Sethulakshmi S (CE) *Sethu*

Sivapriya B (CSE) *Siva*

Durga Rajan (CE) *Durga Rajan*

Nijith P(ME) *Nijith*

Agenda

1. Discussion on legal awareness classes for anti-ragging.

Discussion

It is decided to arrange legal awareness class especially for SC/ST students by eminent lawyers.

Action taken

Adv. A Y Jayaraj from Peermade Bar took classes about anti-ragging on 27/4/2018.

Dr. Pradeep C.
Dr. PRADEEP C.
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