



Mar Baselios Christian College of Engineering and Technology
Kuttikanam, Peermade – 685531

INTERNAL QUALITY ASSURANCE CELL

MBC/IQAC/N/2019/06

07/08/2019

NOTICE

It is hereby notified that, the meeting of Internal Quality Assurance Cell (IQAC) is planned on 28th August 2019 in Conference Hall at 10.30 AM.

All IQAC members are invited to attend this meeting. The Agenda of the meeting is attached with this notice.

Please go through it and all concerned are requested to take necessary action in this regards.

Date: 28/08/2019

Location: Conference Hall

Time: 10:30 AM

Called by: IQAC Coordinator

Attendees: IQAC Members

Agenda:

1. Approval of agenda.
2. Confirmation of the minutes of the previous IQAC meeting.
3. Submission of IIQA and Preparation of SSR


IQAC Coordinator




Chairman

Copy to:

1. Director File, Principal File, Student Advisor, Dean-PRI, Dean-Student Affairs
2. HOD-CE, HOD-CSE, HOD-EEE, HOD-ECE, HOD-ME
3. Office
4. IQAC Members
5. Notice Board

Dr. PRADEEP C.
Principal
Mar Baselios Christian
College of Engineering & Technology
Peermade, Kuttikanam
685 531



Mar Baselios Christian College of Engineering and Technology
Kuttikanam, Peermade – 685531

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting held on 28 August 2019

MBC/IQAC/MoM/2019/06

28/08/2019

Agenda:

1. Approval of agenda.
2. Confirmation of the minutes of the previous IQAC meeting.
3. Submission of IIQA and Preparation of SSR

Members Attended:

Dr. Pradeep C	Principal	
Mr. K.A Abraham	Bursar	
Dr. Nirmala Joseph	Dean, Student affairs	
Fr. Kuruvila Perumal Chakko	Students Advisor	
Dr. Anoop KJ	IQAC Coordinator	
Prof. Elias Janson	HOD / ECE	
Dr. Roja Abraham	HOD/Mech	
Dr. Manoj Nallanathel	HOD/CE	
Dr. Chitra.	Assoc. Prof/CE	
Mr. Rahul Ajithkumar	Asst. Prof / CSE	
Prof. Josmi George	Asst. Prof/CSE	
Prof. Rasmara S	Asst. Prof/EEE	
Dr. Zacaria T V	HOD/ Dept. Political Science, EMEA College of Arts and Science, Kerala.	
Mr. Viju. P. Chacko	Reporter, Malayala Manorama, Peermade	
Sneha Grace Abraham	Student- B.Tech / CSE.	
Mr. Akhil Shaji	Alumni-Software Engineer, Petrolink Software Service.	
Mr. Abraham Kuriakose Omathil	Industrialist -Joint Secretary, The Kerala State Small Industries Association.	
Thankachan KC	PTA Ex- Service man.	



Mar Baselios Christian College of Engineering and Technology

Kuttikanam, Peermade – 685531

Sl. No	PARTICULARS	POINTS DISCUSSED	DECISION TAKEN	ACTION REQUIRED	RESPONSIBILITY	TARGET DATE
1	Approval of Agenda		Accepted			
2	Confirmation of minutes of the previous IQAC Meeting		<p>Conferences were conducted before the target date.</p> <p>NCAME'19: 10th May 2019 NCASCD'19: 08th May 2019 NCREEE'19: 27th April 2019 NCICE'19: 09th May 2019 DICE'19: 30th April 2019</p> <p>Workshop regarding CO-PO attainment and innovative teaching methodologies were conducted on 11/07/2019</p>	No Pending action		
3	Discussion regarding the submission of IIQA.		Decided to submit IIQA by the month of October		IQAC Coordinator	
4	Discussion of progress of NAAC Assessment works	SSR Progress	<p>Regarding the NAAC assessment the presentation of updated SSR is done in the presence of all HODs, Principal and IQAC members.</p> <p>Conducted Expert visit from Dr. Zacaria</p>			Month of October



Mar Baselios Christian College of Engineering and Technology
Kuttikanam, Peermade – 685531

			<p>T V HOD/ Dept. Political Science, EMEA College of Arts and Science, Kerala for checking the progress of NAAC Assessment, on 08/02/2019, and 19/07/2019.</p> <p>Conducted a workshop on the Familiarization of NAAC new Guidelines 2019, by Dr. Suby Baby, IQAC Coordinator, Nirmala College, Muvattupuzha.</p>			
5	Suggestions from other members		Periodic progress analysis of NAAC works are planned .	Dr. Zacaria T V, HOD/ Dept. Political Science, EMEA College of Arts and Science, Kerala will lead this.		
6	Any other item with the permission of Chairman.					
7	Meeting Concluded with thank you note.					



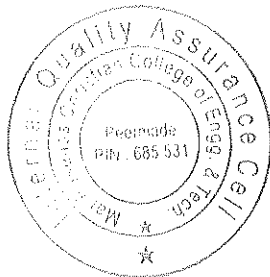
Mar Baselios Christian College of Engineering and Technology
Kuttikanam, Peermade – 685531

Improvement of the effectiveness of the quality management and its processes

- Periodic progress analysis of NAAC works are planned.

IQAC Coordinator

Principal



Principal
Mar Baselios Christian
College of Engineering & Technology
R.O. Peermade-685 531