

**Minutes of Meeting of Grievance Redressal Committee**  
**held on 10/6/2019**




Based on enquiry committee report, regarding commotion and clash between the students of S2 CSE and S4ME on 22/05/2019, three students (Mr. Roshin Roy Thomas, Mr. Johnsu Babu of S4ME and Rony Zacharia George of S2 CSE) reported to the grievance redressal committee along with their parents on 10/6/2019 at 11 am. The committee interacted with them and following were the observation made by the committee.

1. All students mentioned above are involved in the commotion. There were few more students involved in incident and are hid<sup>ed</sup> these students.
2. All students have regrets on the incident which has happened
3. First year student realized his mistake and said sorry to senior students unofficially.

**Recommendations**


1. Committee recommends issuing written memo as a warning to all the students ~~to do not to~~ involve in any incidents here after.
2. Any further issue related to this matter needed to be taken seriously and strict actions should be taken against these students.

**Members of Committee**

SI No.	Name	Designation	Signature
1	Dr. Roja Abraham Raju Head of Department	Chairman	
2	Rev. Fr. Kuruvilla Perumal Chacko Student Advisor	Member	
3	Dr. Anoop T R Associate Professor (ECE)	Member	

## Action taken Report

Suspension was revoked and all students here immediately re-admitted

  
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D. R. AR

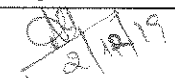


## Minutes of Meeting of Grievance Redressal Committee held on 26/11/2019 (11:30 AM)

**Attendance Relaxation** as per the norms issued by APJ Abdul Kalam Technological University

The Adalat for attendance relaxation have been conducted by Grievance Redressal Committee  
This was called for those who have attendance above 65% and their medical certificate got rejected or they don't have one.

Based on the CFA's and HOD's recommendation genuine relaxations are provided.

The students list who got attendance relaxation for the subject/s they applied for is attached along with this.

Sl No.	Name	Designation	Signature
1	Prof. Annie Chacko HOD/CSE	Chairman	 26/11/19
2	Fr. Kuruvilla Perumal Chacko, Student Advisor	Member	
3	Prof. Abdul Rahman K, AP/ME	Member	 26/11/19

### Attachments:

Student's list with respective subjects- (Attendance Relaxation)

## CIRCULAR

As per the notice issued on 21/11/2019, the following students are permitted for attendance relaxation as per the norms issued by APJ Abdul Kalam Technological University in the Adalat conducted by the Grievance Committee on 26/11/2019.

Sl No	Branch	Sem	Name of the student	Date of attendance Relaxation
1	CS	S5	ACHUMON R(MBC17CS002)	7/11/2019 – 8/11/2019 ML 24/10/2019- 25/10/2019 ML  APPLICABLE FOR Microprocessor and Microcontroller Graph Theory  <i>(Remark: Recommended by the Head of the Department)</i>
2	EC	S5	AJAS THOMAS (MBC17EC001)	17/10/2019 – 22/10/2019 ML  APPLICABLE FOR Design Project
3	EC	S1	MUHEMMED ALI (MBC19EE018)	27/9/2019 – 4/10/2019 ML 20/11/2019 – 22/11/2019 ML  APPLICABLE FOR Life Skills Linear Algebra & Calculus Civil and Mechanical Workshop  <i>(Remark: Recommended by the Head of the Department)</i>
4	ME	S5	JEEVAN JAMES ABRAHAM (MBC17ME021)	16/9/2019-20/9/2019 ML  APPLICABLE FOR Design Project  <i>(Remark: Recommended by the Head of the Department)</i>
5	ME	S5	JEEVAN JIBU (MBC17ME022)	24/8/2019-31/8/2019 ML  APPLICABLE FOR Principles of Management Computer Programming and Numerical Methods  <i>(Remark: Recommended by the Head of the Department)</i>

6	ME	S5	RICHU HAREES (MBC17ME040)	8/11/2019-13/11/2019 ML  APPLICABLE FOR Mechanics of Machinery Machine Tools Electrical Drives Non Destructive Testing Principles of Management Computer programming  (Remark: Recommended by the Head of the Department)
7	CE	S5	JIJO VARGHESE (MBC17CE032)	21/10/2019-23/10/2019 ML  APPLICABLE FOR Geomatics  (Remark: Recommended by the Head of the Department)
8	CE	S3	BHARATHI R K (MBC18CE014)	20/11/2019 ML  APPLICABLE FOR Fluid Mechanics I Mechanics of Solid
9	ME	S5	GEORGE JUDDY JOSEPH (MBC17ME016)	1/8/2019-13/8/2019 ML  APPLICABLE FOR Mechanics of Machinery Electrical Drives Non Destructive Testing Principles of Management  (Remark: Recommended by the Head of the Department)
10	CE	S5	ABHINANDH P S (MBC17CE002)	1/8/2019-5/8/2019 ML 25/9/2019 – 26/9/2019 ML  APPLICABLE FOR Water Resource Geomatics ** Design of Concrete Structure Design Project  (Remark: Recommended by the Head of the Department)
11	EC	S7	SIJIN M MATHEW (MBC16EC047)	1/10/2019-4/10/2019 ML  APPLICABLE FOR Information Theory Microwave and Radar Optical Communication Computer Communication MEMS  (Remark: Recommended by the Head of the Department)
12	CE	S7	AMAL G KUMAR (MBC16CE005)	1/10/2019-2/10/2019 ML 6/8/2019-7/8/2019 ML  APPLICABLE FOR Highway Pavement Environmental Engg Structural Analysis III  (Remark: Recommended by the Head of the Department)
13	EC	S3	JAMES B KOSHY (MBC18EC022)	1/8/2019-5/8/2019 ML  APPLICABLE FOR Linear Algebra and Complex Network Theory Logic Circuit Design Life Skills  (Remark: Recommended by the Head of the Department)

14	EC	S3	DHANOOP DHANAPALAN (MBC18EC013)	1/8/2019-3/8/2019 ML APPLICABLE FOR Life Skills <i>(Remark: Recommended by the Head of the Department)</i>
15	EC	S7	AJITH KURIAKOSE (MBC16EC003)	18/11/2019 ML 15/11/2019 ML 11/11/2019 ML APPLICABLE FOR Information Theory and Coding <i>(Remark: Recommended by the Head of the Department)</i>
16	ME	S7	SEOMON JOSE (MBC16ME050)	1/8/2019 – 3/8/2019 ML 6/9/2019 ML 16/9/2019 ML APPLICABLE FOR Compressible Fluid Flow <i>(Remark: Recommended by the Head of the Department)</i>
17	ME	S3	SHIBIN S PHILIP (MBC18ME038)	28/9/2019 – 5/10/2019 ML 15/11/2019 – 18/11/2019 ML APPLICABLE FOR Thermodynamics Mechanics of Fluids Metallurgy and Material Engg <i>(Remark: Recommended by the Head of the Department)</i>
18	ME	S5	J AIS JACOB (MBC17ME019)	7/8/2019 ML 16/8/2019 – 17/8/2019 ML 19/8/2019 ML APPLICABLE FOR Computer Programming Non Destructive Testing <i>(Remark: Recommended by the Head of the Department)</i>
19	EE	S7	AMALJITH P MURALI (MBC16EE002)	5/9/2019 ML 13/8/2019 ML APPLICABLE FOR Distributed Generation and Smart Grids <i>(Remark: Recommended by the Head of the Department)</i>

25/11/2019

  
2/12/2019  
PRINCIPAL

## Minutes of Meeting of Grievance Redressal Committee held on 28/11/2019 (11:30 AM)

Based on the enquiry committee report, regarding the clash/fight between the students in front of the canteen on 15/11/2019 around 4:40 PM

**The following students were suspended (from 16/11/19 onwards)**

Abhinand PS (S5 CE), Jamesh B Koshy (S3 EC) and Jaimon Monichen (S3 EC)

**and the following students were given strict warning**

Johnsu Babu (S5 ME) and Geevar Jacob (S3 EC)

The Grievance Redressal Committee meeting was scheduled regarding this on 28/11/2019

**The following students and their father came for grievance redressal committee**

Abhinand PS (S5 CE) and his father (Mr. Suresh) (met very early itself)

James B Koshy (S3 EC) and his father (Mr. Biju T) (Came on time)

Johnsu Babu (S5 ME) and his mother (Mrs. Salamma Babu) (Came 1 and half hr late - due to hospital case)

**and the following students or their parents didn't meet us**

Jaimon Monichen (S3 EC) and Geevar Jacob (S3 EC) (Mr. Geevar Jacob met on 02/12/19)

Comments from students and their parents

Abhinand PS (S5 CE) (SUSPENDED) and his father (Mr. Suresh)

**Mr. Abhinand** accepted his mistake and expressed regret in his action. He also promised that he will not involve in any such further mischievous behavior.

**Mr. Suresh** his father also expressed his concern and regret and asked forgiveness for his son mistake. He also promised that his son will not involve in any more such incidents again.

James B Koshy (S3 EC) (SUSPENDED) and his father (Mr. Biju T)

**Mr. James B Koshy** accepted his mistake and expressed regret in his action. He also promised that he will not involve in any such further mischievous behavior and he requested to withdraw the suspension.

**Mr. Biju T** his father requested to take necessary actions to prevent such incidents to happen again. He also commented that his son just fought back since he was under attack. He have no other intentions.

Johnsu Babu (S5 ME) (WARNED) and his mother (Mrs. Salamma Babu)

Mr. Johnsu Babu accepted his mistake and expressed regret in his action. He also promised that he will not involve in any such further mischievous behavior. He also said that he had no intention of any manner to lead this to fight and he is not aware of it. He requested not to take any more punishment on him

Mrs. Salamma Babu his mother promised that his son will not involve in any more such incidents again and college will have all rights to take any actions.

Geevar Jacob (S3 EC) (WARNED) and his father (Mr. Jacob George) (Met Late - 02/12/19)

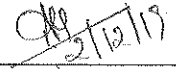


Mr. Geevar Jacob and his father promised that he will not involve in any more such incidents again and expressed their willingness to withdraw the complaints against them. Both suggested the attackers to be counselled to avoid any such incidents in future.

### Recommendations:

Based on the students and their parent grievance, the committee recommends to reduce the suspension period of Abhinand PS and James B Koshy and allow them to write the university exam as a consideration so that their future is not affected. Committee also recommends

- Very strong and severe warning to Mr. Abhinand (S5 CE)
- Mild warning to Mr. James B Koshy (S3 EC)
- Strong warning to Mr. Johnsu Babu (S5 ME) as this is not his 1<sup>st</sup> incident. Since this is his 3<sup>rd</sup> incident next time the college should take very strong action against him.
- Mild warning to Mr. Geevar Jacob (S3 EC)

Since Jaimon Monichen (S3 EC) and his parents didn't come to the meeting, the committee didn't have anything to say but the committee point a grievous mistake from the student and his parents' side.

Sl No.	Name	Designation	Signature
1	Prof. Annie Chacko HOD/CSE	Chairman	 2/12/19
2	Fr. Kuruvilla Perumal Chacko, Student Advisor	Member	 2/12/19
3	Prof. Abdul Rahman K, AP/ME	Member	 02/12/19

### Attachments: Letters from

Abhinand PS, Mr. Suresh, James B Koshy, Mr. Biju T, Johnsu Babu, Mrs. Salamma Babu, Geevar Jacob, Mr. Jacob George.